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# Example of Academic Librarian Cover Letter

133 Greenholt Island  
New Scottown, GA 15033-8400

**Dear Jordan Little,**

I am excited to be applying for the position of academic librarian. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for oversight for information literacy instruction sessions for general education classes having a significant library emphasis (e.g., LIBA 100).

Please consider my experience and qualifications for this position:

* Professional post-MLIS experience in an academic library
* Experience with Ex Libris Alma library management system
* Demonstrated knowledge of industry tools, standards, best practices, and initiatives related to the management of electronic & continuing resources, OpenURL, KBART, ERMI, SERU, COUNTER, and SUSHI
* Experience leading assessment and improvement efforts
* Strategic planning and policy development experience
* Demonstrated experience managing social media, leading community outreach, and developing programming activities
* Knowledge of current developments in information fluency, instructional design, digital initiatives, and assessment
* Mastery of online searching and considerable knowledge of library products

**Thank you for taking your time to review my application.**

Sincerely,

Sutton Schamberger