



Example of IT Auditor Job Description

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Our company is growing rapidly and is hiring for an IT auditor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for IT auditor

- Recognize different cultures and practices in various locations and partner with the process owners to recommend optimal solutions to strengthen controls and increase efficiency
- Work closely with the external auditors and provide assistance as needed with respect to specific IT audit engagements
- Support in maintaining an inventory of key applications and systems in-scope for SOX
- Lead and/or participate in technology audits, technology project reviews, and technology audit work
- Engage with stakeholders to stay informed of changes and new initiatives within the business and technology areas
- Develop new audit techniques, revise existing procedures and perform risk analyses of areas
- Identify and analyze complex issues, problems and improvement opportunities
- Communicate audit results to Audit supervision, senior management, and client area management
- Designing audit program
- Tracking status of outstanding responses to audit reports

Qualifications for IT auditor

- Excellent communication (verbal and written) and listening skills
- Ability to effectively engage personnel in solution discussions to resolve

- Demonstrate effective project management including leading a project team personal time management and ability to multi-task in a fast paced environment
- Analytic and report writing skills using ACL and other tools such as Visual Basic, SQL, MS Access, Excel, Tableau
- Reliable team player who works well with others
- General understanding of financial services