

# Supervisor, Operations Cover Letter

5093 Darren Mountain North Sarabury, IA 52983

**Dear Lennox Bins,**

I am excited to be applying for the position of supervisor, operations. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for operations support to multiple areas including: construction, installation and maintenance, customer engineering, customer operations, and methods & procedures.

Please consider my qualifications and experience:

- Knowledge of grain commodities and grades
- Some continuing education (e.g., industrial safety and environmental related subjects)
- Good working knowledge of union contracts and employee relationship building
- Lead an operations cost center in achieving the goals in Safety, Quality, Delivery, Cost and People Development
- Demonstrated knowledge of library operations and procedures
- Customer service experience working at a high volume service desk
- Experience working in circulation and/or reserve
- Prior general aviation experience preferred

**Thank you for taking your time to review my application.**

Sincerely,

Bellamy Hills