

# Senior Manager, Technology Cover Letter

1078 Arturo LightLake Eduardoton, KS 76124

**Dear Hayden Weissnat,**

I would like to submit my application for the senior manager, technology opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for tax compliance and consulting to a diverse base of partnership clients in the Real-Estate, Crypto Currency, Venture Capital, and Private Equity space.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Advanced knowledge with the following
- Prepare technical components of the project relating to one's area of expertise
- Draft and prepare business development proposals
- Monitor the progress of work being completed on client projects and coach team
- Proficiency in Excel, Taleo, applicant tracking systems, sourcing strategies, social media recruiting, technical job board ROIs and PowerPoint
- Experience managing multiple clients in a high volume, fast paced, complex, and customer focused environment and operating as primary point of contact and escalation point for business leaders and project teams
- Experience and advanced proficiency in analyzing and presenting recruiting metrics to key stakeholders and business leaders
- Experience managing cross-functional teams and driving adoption/implementation of business process/initiatives or applications

**Thank you for your time and consideration.**

Sincerely,