

# Research Analyst Cover Letter

949 Claribel Crescent  
Zemlakmouth, ID 06052-2243

**Dear Lennon Okuneva,**

In response to your job posting for research analyst, I am including this letter and my resume for your review.

In my previous role, I was responsible for stakeholder updates, prepare related PowerPoint presentations, Excel files, and email communications.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience in preparing and summarizing data for management reports and policy decisions
- Experience in facilitating research partnerships
- Experience in understanding broad issues
- Experience in applying advanced knowledge of the principles, practices and methods of internet based research
- Experience with and interest in healthcare delivery and policy research
- Computer literacy, with good experience of Excel and Word
- Plans, organizes, and conducts research in a variety of areas, such as new or existing products, science, social science, law or business, in support of an IT initiative
- Searches sources such as reference works, literature, documents, newspapers, statistical records, and other sources of information

**Thank you for your time and consideration.**

Sincerely,

Casey Stehr