

Lead Business Analyst Cover Letter

3030 Eun KeysEast Petronila, TX 46880-5009

Dear Emerson Poulos,

I am excited to be applying for the position of lead business analyst. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for pipeline status reports on a weekly basis using excel spreadsheets and CACI CES database.

Please consider my experience and qualifications for this position:

- Experience of working on Mortgage projects and programmes
- Experience working in a Scrum Team (desirable, not mandatory)
- Experience in accurately gathering, translating, and documenting user requirements/designs to serve as functional specifications from which technical solutions can be developed
- Experience in creating business requirements, use cases, workflows and documentation
- The Point of Contact for the project for anything related to Functional Requirements
- Extremely knowledgeable of industry standards as relates to Ticketing and EMD
- Extremely knowledgeable in the GDS general features and functions
- Good understanding of the other systems that the Ticketing and EMD products interact with

Thank you for taking your time to review my application.

Sincerely,

Hayden O'Connell