

# Investment Associate Cover Letter

6665 Cleotilde Viaduct  
New Dino, SC 93938

**Dear Dallas Reilly,**

I would like to submit my application for the investment associate opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for goals-based investment advice and portfolio construction based on product & solutions designed for UHNW investors, including: alternative investments.

Please consider my experience and qualifications for this position:

- Experience and high proficiency with ARGUS and financial modeling is strongly preferred
- Highly proactive, ambitious, self-starter who enjoys taking ownership of their work and being held accountable for their results
- High character and highly professional individual comfortable working both as part of a team in a flat organizational structure independently without direct supervision
- Comfortable "cold calling", networking, and traveling in pursuit of new acquisition opportunities
- MBA graduates are welcome to apply
- Able to analyze new data, make observations and draw conclusions
- Strong financial modeling skills, specifically in sensitivity analyses, operating models and LBO models
- Genuine interest in digital media and technology

**Thank you for your time and consideration.**

Sincerely,

Phoenix Torphy