

# Actuarial Assistant Cover Letter

178 Rene Shoal Jacquelynstad, RI 55529

**Dear Tatum Abshire,**

I submit this application to express my sincere interest in the actuarial assistant position.

In my previous role, I was responsible for strategic input on financial analysis for existing and prospective customers by utilizing actuarial modeling and projection tools and various reporting techniques;

Please consider my experience and qualifications for this position:

- Strong common sense, good judgment skills
- Takes initiative and is proactive in anticipating and mitigating possible project issues
- Experience in proofreading, copy editing and formatting complex documents
- In-depth knowledge of various computer systems
- Valuation experiences in the direct insurance company preferred
- Familiar with WINDOWS 7 & SQL Server
- Stable and long term commitment to the job
- University education in actuarial, insurance or finance

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Finley Rempel