

# Actuarial Assistant Cover Letter

808 Schinner Island North Inesport, GA 57536-3612

**Dear Greer Konopelski,**

I would like to submit my application for the actuarial assistant opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for technical analysis and support of a well-defined nature by modifying, maintaining, operating and documenting various actuarial models based in spreadsheets or other analytical software.

Please consider my experience and qualifications for this position:

- Completion of at least two actuarial exams
- Experience using actuarial pricing software (MG-ALFA preferred)
- Experience using Polysystems
- Exposure to GGY AXIS or an equivalent modeling platform preferred
- Or equivalent technology), spreadsheets, statistical programs and actuarial software (MoSes, Prophet, AXIS, or equivalent)
- Competent knowledge and understanding of actuarial and accounting concepts
- FSA and MAAA, or career ASA with commensurate experience
- Project management experience with actuarial model development, preferably with AXIS, MG-ALFA or PolySystems

**Thank you for your time and consideration.**

Sincerely,

Emery Boehm