

# Accounts Payable Cover Letter

27823 Lamont EstateAbernathyton, NM 85253-7563

**Dear Skyler Schulist,**

I submit this application to express my sincere interest in the accounts payable position.

Previously, I was responsible for support to facility Administrator, Business Office Manager, and other facility staff regarding accounts payable function.

My experience is an excellent fit for the list of requirements in this job:

- Strong Excel, Word and Outlook
- Some a/p experience is preferred
- Knowledge of SAP, Oracle, JD Edwards or MAS90 preferred
- Be able to think on their own
- Display professionalism and be able to communicate
- Intermediate to advanced Excel, Word, and Outlook
- Accounting knowledge beyond bookkeeping
- Knowledge of internal controls (SOX, FCPA, basic audit processes)

**Thank you for taking your time to review my application.**

Sincerely,

Quinn Hane