

# Accounts Payable Associate Cover Letter

21835 Carri Passage North Harlandport, TX 54275-1668

**Dear Azariah Zieme,**

Please consider me for the accounts payable associate opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for information to the team as subject matter expert for AP Processing functions, procurement processes and material management concerns as they relate to AP Processing.

My experience is an excellent fit for the list of requirements in this job:

- Some assignments are self-generated in response to identified needs
- Experience working with the SAP financial system (FI/CO) and the Procurement to Payment process cycle preferred
- Experience executing Positive Pay, EFT, Wire Transfer, ACH and Vendor Account Reconciliation preferred
- Experience working within a multi-national organization that does business with the federal government and the Department of Defense (DOD) preferred
- Decision-making skills- Be able to make logical decisions in relation to the execution of accounts payable processes and delegate decisions beyond standard process definitions if needed
- Perform process reviews and identify potential gaps or risks in the process
- Working knowledge of PeopleSoft System
- Accomplished skill on 10 key calculator

**Thank you for taking your time to review my application.**

Sincerely,

Tyler Kulas