

Accounts Payable Analyst Cover Letter

882 Nannie Stravenue New Fletcher, MD 24508-6850

Dear Tatum Bruen,

I submit this application to express my sincere interest in the accounts payable analyst position.

In the previous role, I was responsible for support to the Accounting Manager and the local administration as well as one of the Divisions.

My experience is an excellent fit for the list of requirements in this job:

- Work closely with AP Analysts to provide resolution to vendor issues
- Provide assistance to 1099 reporting
- Background in analytical research and process improvement
- Competency with basic spreadsheet word processing programs (Microsoft Suite) and databases
- Understands basic accounting principles
- Experience with SAP (Finance)
- Preferred BS/BA in Accounting or Finance
- Strong consensus-builder with both a service and team orientation

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Frankie Hirthe