

Accounts Manager Cover Letter

7464 Cinthia Ranch North Jolandaland, NV 23247-1684

Dear Sam Kohler,

I submit this application to express my sincere interest in the accounts manager position.

In my previous role, I was responsible for effective, proactive support for the section by seizing opportunities to improve processes and systems where appropriate, providing technical assistance in projects and in the implementation of new systems and processes.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Work closely with Accounting and Finance teams
- Through understanding of Sales and Use Tax to ensure compliance in regards to the processing of invoices and remittance of Use Tax when appropriate
- Strong technical, analytical, data-manipulation and problem solving skills
- Strong organizational skills with an attention to detail and accuracy
- Knowledge of wafer manufacturing equipment
- Knowledge of the equipment resale market, its competition, and its key customers
- Strong attention to detail, consistently takes initiative and displays a high sense of urgency/ownership
- Professional communication, able to be brief and quickly get to the point when working with lawyers

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Tatum McKenzie