

Accounting Lecturer Cover Letter

674 Alla Branch Torpstad, MD 36525

Dear Alexis Hudson,

I am excited to be applying for the position of accounting lecturer. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for professional guidance on issues related to Generally Accepted Accounting Principals when new activities arise or a change is proposed to a current methodology.

My experience is an excellent fit for the list of requirements in this job:

- Relevant lecturing, teaching facilitating or tutoring experience
- Relevant Accounting and payroll experience
- Demonstrated experience teaching online academic courses
- Experience teaching QuickBooks and Microsoft Office
- QuickBooks Certified User (specifically the online version)
- Microsoft Office Specialist Master Certification (Word Expert, Excel Expert, and PowerPoint)
- Demonstrated experience working collaboratively with higher education constituents, including faculty and staff
- Extensive knowledge of subject matter and course content, instructional strategies, and techniques

Thank you for taking your time to review my application.

Sincerely,

Finley Schaefer