

# Accounting Coordinator Cover Letter

693 Louann BranchLake Hirammmouth, UT 19225

**Dear Reese Bartell,**

I submit this application to express my sincere interest in the accounting coordinator position.

Previously, I was responsible for technical accounting expertise to cross-functional project teams including operations, IT, finance and accounting areas.

Please consider my experience and qualifications for this position:

- Experience using OMEGA and/or similar accounting software applications
- Should be customer service orientated
- In-depth knowledge of financial statements and financial statement analysis
- Demonstrated abilities performing financial analysis for management and executive reporting
- Expert proficiency with MS Excel
- Proficient computer skills and keyboard literacy a REQUIREMENT (keyboard shortcuts)
- CPP certification (or working towards certification) preferred
- Able to work independently, manage multi tasks simultaneously

**I really appreciate you taking the time to review my application for the position of accounting coordinator.**

Sincerely,

Sawyer Leuschke