

Accounting Associate Cover Letter

96980 Mallory Course New Rudolphon, AL 84982

Dear Zion Cremin,

Please consider me for the accounting associate opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for analysis and supporting financial data to members of the accounting team, other departments, and external parties as needed.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience with accounting software (MAS90 is used in this role and training will be provided)
- Understanding of basic accounting principles relating to financial statement preparation
- Detail oriented with exceptional organizational skill
- Knowledge of generally accepted accounting and bookkeeping principles and procedures
- Computer experience with CRM, JD Edwards, PeopleSoft, Oracle or SAP is preferred
- Filing and organization of account reconciliations and journal entries
- Reconciliation of Sales and Use Tax
- Reporting and reconciliation of Unclaimed Property

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Spencer Kuvalis