

Accounting Associate Cover Letter

9442 Konopelski MountainPort Miles, SD 94893

Dear Jordan Skiles,

Please consider me for the accounting associate opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for oversight of Annual Financial Report and various other internal, state and federal required reports' in compliance with GAAP, GASB, UH System, Federal and State of Texas Financial Reporting requirements.

My experience is an excellent fit for the list of requirements in this job:

- Assist with month billing
- Ensure revenue is recognized in accordance with SAB 106 and ASC 606 guidelines
- Assist with the preparation of monthly financial decks for regional business line
- Maintain Accounts Receivables and other Balance Sheet accounts providing monthly commentary for unresolved items
- Basic knowledge and understanding of accounting principles
- Experience with PeopleSoft and Hyperion (preferred)
- Be flexible in a fast-paced environment
- Work with confidential/sensitive information

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Justice Hermiston