

Account Receivable Cover Letter

558 Shelby Branch Shelashire, MT 37229-9489

Dear Sutton Crooks,

Please consider me for the account receivable opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for ongoing support to Accounting staff as needed for the development of annual operating budgets.

Please consider my experience and qualifications for this position:

- Proficient Microsoft Office Skills (Excel, Word, PowerPoint)
- Knowledge and experience in SAP Financial are preferred
- Good analytical, Research and problem solving skills with keen attention to detail
- Hands on management experience gained from working in a Credit Control/Accounts Receivable or Cash & Banks environment
- Experience working for a large organisation in order to understand the complexities and experience within a shared service centre would also be an advantage
- Detailed knowledge and experience of full end-to-end accounts receivable and cash & bank processing including the accounting impact within the General Ledger
- Proficient in delivering written and verbal communications
- Proficient in the use of Microsoft Word

Thank you for your time and consideration.

Sincerely,

Gray Stoltenberg