

Account / Project Manager Cover Letter

903 Rigoberto VistaNew Maryfort, MD 54714-5622

Dear Max Barrows,

I would like to submit my application for the account / project manager opening. Please accept this letter and the attached resume.

Previously, I was responsible for direction to functional teams like CSS, pricing, customer service, etc to support customer requirements and compliance of GPO contracts/reporting.

Please consider my experience and qualifications for this position:

- Knowledge of project metrics, including gathering, reporting, trend analysis, creation, and metrics is desirable but not essential
- Education & Experience, Knowledge/Understanding
- Solid understanding of branding, basic digital marketing concepts and industry standards
- Proficient in the use of a PC, the Internet
- Intermediate to advanced skill set in MS Office
- Intermediate to advanced knowledge in Visio
- Demonstrated work experience/capabilities as a leader/project manager for a wide range of projects
- Adaptive and responsive to changing business and client needs

Thank you for your time and consideration.

Sincerely,

Shae Predovic